

OAKVILLE GALLERIES

Gairloch Gardens
1306 Lakeshore Road East, Oakville, ON L6J 1L6
Centennial Square
120 Navy Street, Oakville, ON L6J 2Z4
T +1 905 844 4402
E info@oakvillegalleries.com
WWW oakvillegalleries.com

Summer Art Camp Instructor

Terms: Full-Time Contract

Start Date: 16 June 2025

End Date: 27 August 2025

Rate of Pay: \$21/hour

Work Location: On-site, Oakville, ON

Language of work: English / French

Oakville Galleries is one of Canada's leading contemporary art museums. We are driven by a belief in the singular power of art to deepen our understanding of ourselves and our communities and move us toward a better world. We seek an energetic Summer Art Camp Instructor to join our team.

Job Description

Reporting to the Head of Education, the Summer Art Camp Instructor prepares and delivers a wide range of visual art-based activities to children and youth ages 6 to 12 in Oakville Galleries' summer art camps. The Summer Art Camp Instructor is working on-site at Oakville Galleries' Gairloch Gardens (1306 Lakeshore Road East), Monday to Friday (except holidays) from 8:30 am to 4:30 pm daily. They are a key member of the education team and serve as ambassadors of Oakville Galleries through their regular contact with members of the public.

General Responsibilities

- Contribute to summer camp preparation, including lesson preparation, coordinating supplies and equipment, and piloting program activities;
- Design, plan and lead children ages 6 to 12 in hands-on art lessons;
- Communicate with staff, parents, and children to ensure the safety, security, and efficiency of the camp;
- Maintain a safe and clean environment for camp participants;
- Assist with daily opening and closing procedures and post-camp clean-up;
- Evaluate and revise program activities and lessons on an ongoing basis and upon program conclusion.

Qualifications

The ideal candidate has:

- Completed a secondary school diploma;
- Is currently enrolled in a post-secondary program in Art History, Education, Visual and/or Media Arts, Museum Studies, or a related discipline;
- Demonstrated experience working with/ supervising children;
- Demonstrates a solid knowledge of and a keen interest in contemporary visual art;
- Is familiar with a broad range of artistic techniques, practices, and materials;

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- Has strong organizational, planning, and leadership skills;
- Has the ability to work both independently and to be proactive in a team environment;
- Has demonstrated excellent interpersonal and communication skills;
- Able to provide or willing to obtain a Criminal Background Check and/or Vulnerable Sector Screening;
- Working proficiency in English (oral and written) is required. Additional languages are considered an asset;
- Standard First Aid + CPR C certification or willingness to obtain is considered an asset.

The Summer Art Camp Instructor position is dependent on funding from the Canadian Heritage Young Canada Works program (YCW). Candidates for the position must:

- Be legally entitled to work in Canada;
- Be a Canadian citizen or a permanent resident, or have refugee status in Canada (unfortunately, non-Canadian students holding temporary work visas or awaiting permanent status are not eligible);
- Be between 16 and 30 years of age at the start of employment;
- Intend to return to full-time studies in the fall of 2025.

How to Apply

Application deadline: 25 April 2025, at 11:59 pm EST

We invite you to submit your cover letter and resume in a single PDF via email to jobs@oakvillegalleries.com with the subject line 'Oakville Galleries - Summer Art Camp Instructor'

We will begin to review applications on 25 April 2025.

Candidates will be interviewed on a rolling basis.

Please note, that while we appreciate everyone who applies, we can only respond to applicants moving to the next stage of the recruitment process.

Oakville Galleries is committed to equity, welcomes diversity, and hires based on merit. All qualified individuals who may contribute to the diversification of Oakville Galleries, including individuals who identify as BIPOC, 2SLGBTQIA+, people with disabilities, and others from historically marginalized groups are encouraged to apply. Please state in your application any accommodations you may require.