

OAKVILLE GALLERIES

Gairloch Gardens
1306 Lakeshore Road East, Oakville, ON L6J 1L6
Centennial Square
120 Navy Street, Oakville, ON L6J 2Z4
T +1 905 844 4402
E info@oakvillegalleries.com
WWW oakvillegalleries.com

Summer Art Camp Counsellor

Terms: Full-Time Contract

Start Date: 23 June 2025

End Date: 27 August 2025

Rate of Pay: \$18/hour

Work Location: On-site, Oakville, ON

Language of work: English

Oakville Galleries is one of Canada's leading contemporary art museums. We are driven by a belief in the singular power of art to deepen our understanding of ourselves and our communities and move us toward a better world. We seek an energetic Summer Art Camp Counsellor to join our team.

Job Description

- Reporting to the Head of Education, the Summer Art Camp Counsellor will oversee the day-to-day coordination of camp activities, lead groups of children ages 6 to 12 in recreational activities, assist Art Instructors during art class instruction, assist camp volunteers, and oversee the production of weekly camp finales.
- The Summer Art Camp Counsellor will work on-site at Oakville Galleries' Gairloch Gardens location (1306 Lakeshore Road East), 8:30 PM to 4:30 PM daily. They will be a vital member of our camp program and will serve as an ambassador of Oakville Galleries through their regular contact with members of the public.

General Responsibilities

- Contribute to summer camp preparation, including lesson preparation, coordinating supplies and equipment, and piloting program activities;
- Design, plan, and lead recreational activities outside of art class instruction for the duration of camp;
- Assist Art Instructors leading children ages 6 to 12 in hands-on art-based activities;
- Communicate with staff, parents, and children to ensure safety, security, and efficiency;
- Maintain a safe and clean environment for camp participants;
- Assist with daily closing procedures and post-camp clean-up;
- Evaluate and revise program activities on an ongoing basis and upon program conclusion.

Qualifications

The ideal candidate has:

- Completed or working towards a secondary school diploma;
- Experience supervising groups of children (ages 6-12) in a camp or educational setting;

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- The ability to plan, organize, and lead activities with a group of children;
- Familiarity with a broad range of artistic techniques, practices, and materials is considered an asset;
- Customer service-oriented mindset;
- Teamwork and collaboration skills with the ability to take initiative;
- Working proficiency in English (oral and written) is required. Proficiency Bilingualism in French (English-French, Emphasis on oral proficiency) or additional languages is considered an asset;
- Able to provide or willing to obtain a Criminal Background Check and/or Vulnerable Sector Screening;
- Standard First Aid + CPR C certification or willingness to obtain is considered an asset.

The Summer Art Camp Counsellor position is dependent on funding from the Canadian Heritage Young Canada Works program (YCW). Candidates for the position must:

- Be legally entitled to work in Canada;
- Be a Canadian citizen or a permanent resident, or have refugee status in Canada (unfortunately, non-Canadian students holding temporary work visas or awaiting permanent status are not eligible);
- Be between 16 and 30 years of age at the start of employment;
- Intended to return to full-time studies in the fall of 2025.

How to Apply

Application deadline: 2 May 2025 at 11:59 pm EST

We invite you to submit your cover letter and resume in a single PDF via email to jobs@oakvillegalleries.com with the subject line '**Oakville Galleries - Summer Art Camp Counsellor**'

We will begin to review applications on 2 May 2025.

Candidates will be interviewed on a rolling basis.

Please note, that while we appreciate everyone who applies, we can only respond to applicants moving to the next stage of the recruitment process.

Oakville Galleries is committed to equity, welcomes diversity, and hires based on merit. All qualified individuals who may contribute to the diversification of Oakville Galleries, including individuals who identify as BIPOC, 2SLGBTQIA+, people with disabilities, and others from historically marginalized groups are encouraged to apply. Please state in your application any accommodations you may require.